



UNIVERSITY  
OF SOUTHERN  
CALIFORNIA

## MEMORANDUM

To: Academic Deans, Directors, Department Chairs and Faculty  
From: Lawford Anderson, Ph.D.; Director, Center for Excellence in Teaching  
Date: April 25, 2008  
Subject: 2009 Associates Award for Excellence in Teaching:  
Call for Nominations

### Office of the Provost

Center for  
Excellence in Teaching

Lawford Anderson  
Director

The Associates Award for Excellence in Teaching is the highest honor the University Faculty bestows on its members for outstanding teaching, both in and out of the classroom. Up to two awards of \$7,500 will be presented at the Academic Honors Convocation, Tuesday, April 14, 2009, to emphasize the University's recognition of the significant role that teaching plays in its mission.

The award recognizes the career achievements of outstanding faculty with a proven track record as exceptional teachers with a positive, inspiring, and long-lasting effect on students and their learning, along with extraordinary, unique, or pioneering contributions to excellence in teaching. It is not intended as a "Teacher of the Year" award. Nominees should have spent a significant period of time at our university.

Several elements of the selection criteria and process have been recently amended. For the first time, eligibility for the Associates Award has been expanded to include non-tenure track faculty with at least six years of service at USC. Nomination applications remain active for three years, and a department may now nominate more than one individual for the award per year.

Additional information on the Associates Awards for Excellence in Teaching including dossier requirements, can be found at:  
[http://www.usc.edu/programs/cet/awards\\_grants/awards/faculty/](http://www.usc.edu/programs/cet/awards_grants/awards/faculty/)

The nomination deadline is November 4, 2008. Nominees with active dossiers are urged to review and update their documentation each year, as necessary. Archived dossiers can be accessed by contacting Dana Coyle at [coyle@usc.edu](mailto:coyle@usc.edu).

Please address nominations as follows:  
2009 Associates Award  
Center for Excellence in Teaching  
GFS 211, MC 1695

If you have any questions, please contact Dana Coyle at [coyle@usc.edu](mailto:coyle@usc.edu)