



October 8, 2008

**Steven B. Sample**

President and  
Robert C. Packard  
Professor

Members of the USC Community:

At my request, the USC Board of Trustees today voted to change the university bylaws to replace the title provost and senior vice president for academic affairs with the title executive vice president and provost. This will be C. L. Max Nikias's new title, effective immediately.

This new title more appropriately describes the responsibilities and duties of the provost as they have evolved over time and is especially relevant as we prepare to acquire USC University Hospital and USC Norris Hospital. The new hospital administration will report directly to the provost, as do the deans of the College and all the professional schools, including the Keck School of Medicine. He will continue to serve as the chief academic officer of the university and to serve as the acting president when I am away from the campus.

There will be no change in the titles of the other senior officers, Todd Dickey, senior vice president for administration, and Martha Harris, senior vice president for university relations. Courtney Surls is currently interim vice president for development while we search for a new senior vice president for university advancement. Margo Steurbaut is interim vice president for finance while we search for a senior vice president for finance and chief financial officer. Carol Mauch Amir is secretary of the university, and reports to Todd Dickey in her role as general counsel. Ruth Wernig is treasurer, reporting to the interim vice president for finance.

Sincerely,

A handwritten signature in black ink that reads "Steven Sample". The signature is written in a cursive, flowing style.

Steven B. Sample  
President