

MEMORANDUM

Office of the Provost

C. L. Max Nikias
Provost and
Senior Vice
President for
Academic Affairs

To: Faculty Colleagues

From: C. L. Max Nikias, Provost
Tom Katsouleas, President, Academic Senate

Date: March 3, 2006

Subject: 2006-2007 Committee Service Questionnaire

C. L. Nikias
Tom Katsouleas

Participating on a university committee is one of the most important ways faculty can contribute to the mission of the University of Southern California. We hope you will let us know which committees interest you. Please go to the online committee service questionnaire (<http://www.usc.edu/academe/faculty/governance/committees>) where you can read or download the committee charges, and can self-nominate for any of the committees appointed by the President, the Academic Senate, or the Provost.

Please select up to four committees that interest you (1 = most preferred). Your responses will be kept active for three years. Please complete the questionnaire on line by **Friday March 31, 2006**.

If you prefer to complete a questionnaire on paper, please contact Ms. Elsa Goay at (213) 740-6722 or email goay@usc.edu to request that a hard copy be sent to you.

Thank you for your active participation in this process. Faculty participation and governance is vital for USC to be able to achieve the goals toward which we strive.