

REQUIRED ARRIVAL FORM

SummerA2008

IMPORTANT – PLEASE READ CAREFULLY

If you have applied for USC Language Academy housing, you **MUST** send this form as the final step to secure your housing space. Please fax or e-mail the form to the Academy by
Friday May 2, 2008

Fax to: (213) 740-0088

E-mail to: langacad.housing@usc.edu

Important Notes:

- *The USC Language Academy closes at 5:00 PM. Students should factor in about 3 hours for Customs and transportation from LAX to campus. If you believe you will arrive after 5:00 PM, please make hotel accommodations for the night of your arrival.*
- *Our Move-In Day is May 19th. **If you arrive before May 19th, you will need to make alternate arrangements (hotel) until May 19th.** Orientation for all new students begins on Tuesday, May 20th at 8:30 AM in the Jefferson Courtyard.*

1. Flight Arrival Information

Full Name _____ Fax Number _____

Arrival Date _____ Arrival Time _____ Airline _____ Flight Number _____

Comments or special instructions: _____

2. Service Request— Check 1 box below:

- I will need shuttle service from Los Angeles International Airport (LAX) to the Academy.**

If you are requesting shuttle service, we must receive this form at least two weeks before your departure in order to arrange your airport shuttle service. After receiving this form, the Language Academy office will send you airport shuttle service instructions with detailed procedures and a confirmation number at least one week before your departure. We cannot guarantee shuttle service for students who do not send the Required Arrival Form by May 2nd, 2008.

- I will NOT need shuttle service from Los Angeles International Airport (LAX) to the Academy.**