

USC Leonard Davis School of Gerontology

Job Posting: Mercy Retirement and Care Center
02/15/06

Job Position: Community Relations Coordinator

Location: Oakland, CA

Status: 24 hours/week with benefits

Organizational Overview:

Mercy Retirement and Care Center, a beautiful retirement community in Oakland, is seeking a detail-oriented Community Relations Coordinator to work part-time providing support to our Director of Community Relations.

Qualifications:

Must have a minimum of 2 years marketing experience (healthcare experience a Plus!) and working knowledge of personal computers and Windows Office applications.

Requires the ability to work some weekends.

You'll enjoy a competitive compensation and benefits package.

Contact:

Please submit resume (by mail, fax or email) to:

Mercy Retirement and Care Center

3431 Foothill Blvd.

Oakland, CA 94601

Fax: (510) 261-5257

Email: mercyjobs0017@eldercarealliance.org