

USC Leonard Davis School of Gerontology

Job Posting: North and South of Market Adult Day Health 02/15/06

Job Position: Program Director

Status: Full time with benefits

Location: San Francisco

Organizational Overview:

North and South of Market Adult Day Health is seeking a program director to manage one of our Adult day health Care Programs in San Francisco. We have three programs, with a fourth opening May 1st, that serve frail elders and disabled adults by providing a spectrum of services that promote and prolong their health and well-being so they can remain in their homes, living independently in the community. This position would start mid-April.

Job Summary:

The program director supervises overall programming and manages the daily operations of the Adult Day Health Care Program. The Program Director is responsible for administering the ADHC program in accordance with all regulations, supervising staff, providing staff trainings, directing the multi-disciplinary team and managing site safety issues.

Qualifications:

Bachelor's or Master's degree in a human service field; be a professional in the field of nursing, social work, gerontology, occupational, recreational, speech therapy, psychology or have equivalent experience; be knowledgeable of the physical, mental, and social needs of the elderly; be experienced in supervising staff and program development; have strong team leadership skills; and have a demonstrable aptitude for working with elderly. Experience in adult day support services and experience in providing services to the frail elderly and disabled adults is preferred. The program director must obtain CPR and first aid cards and keep them current, must have a valid California driver license. Bilingual in English and Chinese preferred but not required.

Contact:

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