

USC Leonard Davis School of Gerontology

Job Posting: On Lok 30th Street Senior Services 02/15/06

Job Position: Case Manager (full time)

Location: San Francisco, CA

Organizational Overview:

On Lok 30th Street Senior Services provide educational, recreational and social support services, as well as hot and nutritious meals to older adults in San Francisco. For thirty years, On Lok, now a group of five affiliated non-profit organizations, has provided quality and affordable services for the well being of the seniors/participants and their families through a full spectrum of healthcare and community programs. On Lok's vibrant, committed staff enjoys excellent benefits, competitive compensation, great colleagues and the rewards of teamwork, innovation and making a major difference in people's lives.

Job Summary:

The 30th Street Senior Services program is now seeking a Bilingual Case Manager responsible for providing bilingual (Spanish/English) case management for isolated or at-risk seniors to help them maintain their independence in their own homes through coordination of services.

Responsibilities:

- Receive and generate referrals from agency staff and community sources
- Provide and/or coordinate comprehensive assessments
- Prepare individual care plans
- Monitor quality and effectiveness of client services
- Make home visits to provide services to seniors

All Regular Full Time and Part Time positions offer excellent compensation and benefits including choice of Health Plans, Dental, Life Insurance and Company Matching Retirement Plan (6%).

Qualifications:

- BSW in social work, MSW preferred
- One year experience in case management preferred
- Must have own car and current California drivers' license
- Knowledge of services, facilities and reimbursement sources
- Bilingual Spanish/English required

Address:

On Lok

Human Resources Department

1333 Bush Street

San Francisco, CA 94109

Website: <http://www.onlok.org>

Contact:

Submit your resume to (please reference the position you are applying for):

Email: hr@onlok.org

Fax: (415) 292-8745