

USC Leonard Davis School of Gerontology

Job Posting: Coordinator of the Elder Abuse Training Institute
March 7, 2006

Job Position: Coordinator of the Elder Abuse Training Institute

Department: UCI School of Medicine, Program in Geriatrics

Job Duties and Responsibilities:

Under the auspices of the UCI School of Medicine, Program in Geriatrics, the Coordinator of the Elder Abuse Training Institute will be responsible for managing and coordinating all aspects of the Elder Abuse Training Institute, including working with educational consultants and experts in the field to develop educational curricula on elder abuse, coordinating the development and implementation of educational programs for identified professional groups, coordinating the creation of a comprehensive website containing training materials on elder mistreatment, identifying opportunities to insert elder abuse topics into existing training courses, and maintaining a comprehensive data set on training activities. Create formal reports required by sponsor and assure they are on time and accurate. With the Directors, develop, distribute, and collect training program evaluation forms and track the responses. Effectively represent the training institute.

Contact:

Salary range: Monthly \$2,686 - \$3,581

Work Schedule: TBD

Career position with full benefits.

Final candidate subject to background check.

Please apply online for job # 2006-0239 at:

https://staffing2.hr.uci.edu/CSS_External/CSSPage_Welcome.asp