

# USC Leonard Davis School of Gerontology

**Job Posting: Providence Place  
May 10, 2006**

Job Position: Administrator

Organization Overview:

Providence Place is a 31-bed assisted living facility in the heart of San Francisco specializing in dementia care. Providence exists to support each client's ability to experience quality of life and purpose - regardless of age, illness or memory impairment, to continuously earn each family's trust in the superior care we take of their loved ones, and in so doing, support families in experiencing peace of mind so they can focus on career and job demands, on being wives and husbands to each other, and mother and father to their children. By closely observing and listening to our clients, by attending to their needs with unconditional love, by offering patient direction, and by advocating for their optimal care, we aim to accomplish our mission day-by-day and hour-by hour.

Job Qualifications:

- Be truly passionate about working with seniors
- Have strong management skills and ability to supervise staff
- Understand trends in senior care industry
- Be creative in developing and implementing programs to continuously improve the quality of care provided to our residents
- Be a self-starter and possess strong problem-solving skills
- Be able to work both independently and within a larger team
- Be able to juggle different responsibilities and see projects through to completion
- Work cooperatively with a superb staff to provide the highest quality of service to our families
- Enjoy working with the families of our residents
- Possess strong verbal and writing skills
- Degree in nursing, social work or other geriatrics Preferred

Contact:

Please send a brief cover letter and resume to [info@providencecare.com](mailto:info@providencecare.com)

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