



# Job Announcement

Title: Manager of Care Coordination

Full time position

**Education and experience:**

Masters degree in Social Work, Psychology, Gerontology, Sociology or related field.

Experience: Five years post-Masters degree in the field of aging services, care coordination or case management.

One year of supervisory experience required.

**Job Description:**

Responsible for planning, organizing and developing the principles in a comprehensive care coordination model.

Care coordination includes implementation, coordination, monitoring and evaluation of care plans designed to optimize a member's independent living.

Supervision of care coordination staff.

Analyzing social service/health operations internal and external to the program and recommending changes to improve service accessibility for clients.

Supervises the development and implementation of care coordination.

Resolves provider/client problems.

Oversees entire care coordination process and is responsible for the managed care provider relationships and/or agreements.

Completes reports in a timely manner and establishes systems as needed.

Assists with the recruitment, selection and orientation of new staff, supervision and evaluation by providing consultation, problem identification and intervention.

Excellent benefits package including medical, dental, vision and 401K.

Los Angeles County

Date Available: October 1, 2011

For further information regarding this position or others that may be available in our Organization, please contact

Briana Hathaway at 818. 837.3775 extension 109.

