UNIVERSITY OF SOUTHERN CALIFORNIA

Nurse Midwife

Job Code: 187635

Grade: HH
OT Eligible: No
Comp Approval: 3/28/1995

JOB SUMMARY:
Provides detailed, comprehensive, individualized health care services to women. Conducts physical examinations; provides antepartum, interpartum and postpartum care. Participates in well-women gynecologic family planning activities. Contributes to instruction of RN and Nurse Midwife students.

JOB ACCOUNTABILITIES:

<table>
<thead>
<tr>
<th>*E/M/NA</th>
<th>% TIME</th>
<th>Job Function</th>
</tr>
</thead>
<tbody>
<tr>
<td>_______</td>
<td>______</td>
<td>Conducts initial patient interviews. Obtains detailed and accurate medical histories from patients.</td>
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<tr>
<td>_______</td>
<td>______</td>
<td>Administers complete physical examinations to include breast examinations, mammogram, pap smears and general health examinations. Provides well-woman care. Counsels patients regarding general health matters.</td>
</tr>
<tr>
<td>_______</td>
<td>______</td>
<td>Instructs and counsels women patients regarding family planning and birth control methods. Prescribes specific birth control to women patients including Norplant insertion, intrauterine device insertion, birth control pills, diaphragms, and cervical caps.</td>
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<tr>
<td>_______</td>
<td>______</td>
<td>Provides continuity of care in the management of pregnancy and delivery. Instructs and counsels women regarding pre-natal care. Monitors growth of fetus and determines appropriate delivery of care.</td>
</tr>
<tr>
<td>_______</td>
<td>______</td>
<td>Performs non-surgical deliveries. Monitors and evaluates progress of labor. Assists physician with emergency caesarean section deliveries.</td>
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<tr>
<td>_______</td>
<td>______</td>
<td>Provides post-partum care to women. Instructs and counsels women regarding care of and bonding with infant, including breast feeding practices and techniques.</td>
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<tr>
<td>_______</td>
<td>______</td>
<td>Participates in the instruction of RN and Nurse Midwife students. Develops educational materials, provides instruction and supervises students during in-service training. Develops topics and designs materials for relevant seminars.</td>
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<tr>
<td>_______</td>
<td>______</td>
<td>Identifies fundraising and development opportunities. Seeks funds for program operations from private and public sources. Writes grants to fund program or works with faculty, researchers and/or staff to develop research proposals.</td>
</tr>
</tbody>
</table>

Performs other related duties as assigned or requested. The University reserves the right to add or change duties at any time.

*Select E (ESSENTIAL), M (MARGINAL) or NA (NON-APPLICABLE) to denote importance of each job function to position.

EMERGENCY RESPONSE/RECOVERY:

Essential: [] No
In the event of an emergency, the employee holding this position is required to "report to duty" in accordance with the university’s Emergency Operations Plan and/or the employee’s department’s emergency response and/or recovery plans. Familiarity with those plans and regular training to implement those plans is required. During or immediately following an emergency, the employee will be notified to assist in the emergency response efforts, and mobilize other staff members if needed.

**JOB QUALIFICATIONS:**

**Minimum Education:**
- Related Undergraduate Study
- Specialized/Technical Training

**Minimum Experience:**
- 2 Years

**Minimum Field of Expertise:**
- Registered Nurse and Certified Nurse Midwife (CNM) certification required. CNM must be received from institution approved by American College for Nurse Midwife.

**Preferred Education:**
- Bachelor's Degree

**Preferred Experience:**
- 3 Years

**Skills: Other:**
- Analysis
- Assessment/evaluation
- Communication -- written and oral skills
- Conceptualization and design
- Conflict resolution
- Consulting
- Counseling
- Curriculum development
- Development/fundraising
- Interpretation of policies/analyses/trends/etc.
- Interviewing
- Knowledge of applicable laws/policies/principles/etc.
- Managerial Skills
- Networking
- Organization
- Planning
- Problem identification and resolution
- Project management
- Public relations
- Public speaking/presentations
- Research
- Scheduling
- Staff development
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Teaching/Training

Skills: Machine:

Personal Computer

SIGNATURES:

Employee: ______________________________ Date: ______________________________

Supervisor: ______________________________ Date: ______________________________

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

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