

# REQUEST FOR BUDGET AMENDMENT/MODIFICATION

**Print this form, using landscape orientation on your printer.  
In Netscape, select Print/Properties/Orientation=Landscape.**

This form is to be used to request a budget modification or amendment. Complete page 1 and

2 of the form and forward it to:

Erik Brink, Comptroller  
University Comptroller's Office  
UGB 203, MC 8003

**Justification for change:**

**APPROVALS:**

----- Dean/ Director	----- Date
----- Vice President	----- Date
----- Office of Financial Administration and Performance	----- Date

