

HR Partner Directory

Department	Name	Title	Phone Number	Email Address	Building Code	Mail Code
Human Resources, SVP of Administration	Arlene Azarraga	Department Business Manager	(213) 821-8134	azarraga@usc.edu	CUB 2ndFloor	MC 0704
Alfred E. Mann Institute	Susan Cooper	Senior Business Officer/Human Resources Manager	(213) 821-1808	susan.cooper@usc.edu	DRB 101	MC 1112
Annenberg School for Communication & Journalism	Marisa Evans	Human Resources Manager	(213) 740-0902	mce@usc.edu	ASC 325	MC 0281
Athletics	Marilee Pischel	Assistant Athletic Director	(213) 740-9021	mpischel@usc.edu	HER 203A	MC 0602
Career and Protective Services	Kai Jones	Human Resources Director	(213)740-5083	kjones@caps.usc.edu	HSH 300	MC 1051
Centers for Creative Technologies	Jeff Karp	Human Resources Manager	310-448-0311	karp@ict.usc.edu	ICT 102	MC 0706
Dana and David Dornsife College of Letters, Arts and Sciences	Carlos Ray	Human Resources Director	(213) 740-4948	cmray@college.usc.edu	PED 130	MC 0656
	Susan Reyes	Human Resources Manager	(213) 740-4940	smr@usc.edu	UUC 217	MC 2992
Enrollment Services	Alcyone Moore	Human Resources Director	(213) 740-3379	amoore@usc.edu	TYL 121C	MC 0911
Facilities Management Services	Ruth Fajardo	Human Resources Director	(213) 740-7942	rfajardo@fms.usc.edu	CDF 152G	MC 3161
Financial and Business Services	Cristi Shinn	Director of Finance and Accounting	(213) 821-2107	cshinn@usc.edu	UGB 110	MC 8008
Fisher Gallery	Kay Allen	Associate Director	(213) 740-4561	kallen@usc.edu	HAR 104	MC 0293
Government and Civic Engagement	Lisa Gallegos	Executive Director, Finance and Human Resources	(213) 743-2073	lvelasco@usc.edu	BKS 400	MC 2542
Herman Ostrow School of Dentistry of USC	Rhonica Fussey (Interim)	Human Resources Manager	(213) 740-0435	fussey@usc.edu	DEN 212A	MC 0641

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Information Sciences Institute	Sharon Nealon	Human Resources Director	310-448-9104	nealon@isi.edu	ISI Marina del Rey	MC 1454
Information Technology Services	Tracy Kerr	Human Resources Director	213-821-5334	tkerr@usc.edu	CAL 340-L	MC 2812
KECK School of Medicine	James D. Lynch	Human Resources Director	(323) 442-2217	Jamesdly@usc.edu	KAM 516	MC 9034
Leonard Davis School of Gerontology	Karen Rawlings	Senior Administrative Director	(213) 740-1495	rawlings@usc.edu	GER 107	MC 0191
Marshall School of Business	Steve Adcook	Human Resources Director	(213) 740-5981	adcook@marshall.usc.edu	BRI 207D	MC 0806
Office of Budget and Planning	Ardell Nolan	Executive Assistant	(213) 740-2561	nolan@usc.edu	ADM 360	MC 5012
Office of the Comptroller	Rosilund Morgan	Home Dept. Coordinator	(213) 821-1900	rmorgan@usc.edu	UGB 205	MC 8006
Office of the Provost	Jerome Hughes	Director, Finance and Human Resources	(213) 740-4055	jhughes@usc.edu	ADM 115	MC 4019
Roski School of Fine Arts	Christine Davis	Sr. Business Officer	(213) 743-1802	davischr@usc.edu	WATT 104	MC 0292
Rossier School of Education	Andree Caldera	Personnel Services Manager	(213) 821-4216	acaldera@usc.edu	WPH 1103A	MC 0031
School of Architecture	Marie Tran	Sr. Business Officer	(213) 740-2086	marietr@usc.edu	WAH 204	MC 0291
School of Cinematic Arts	Ingrid DeCook	Personnel Administrator	(213) 740-2908	decook@cinema.usc.edu	SCA 270	MC 2211
School of Pharmacy	Azar Shahabi	Senior Business Officer	(323) 442-1385	ashahabi@usc.edu	PSC 700 A	MC 9121
School of Policy, Planning, and Development	Gail Uyeda	Human Resources Director	(213) 821-8191	guyeda@usc.edu	CUB 319	MC 0705
School of Social Work	Hanna V. Cenicerros	Human Resources Manager	(213) 740-1252	cenicero@usc.edu	MRF 203	MC 0411

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School of Theatre	Virginia Mack-Ross	Assistant Dean	(213) 821-4046	vross@usc.edu	DRC 104	MC 0791
Student Affairs	Cecily McAlpine	Senior Business Officer	(213) 740-5309	cmcalpin@usc.edu	STU 201	MC 4891
The Law School	Maria De La Garza	Human Resources Manager	(213) 740-2542	mdelagar@law.usc.edu	LAW 124	MC 0071
Thornton School of Music	Dorothy Ditmer	Director of Personnel	(213) 740-2801	ditmer@usc.edu	MUS 405	MC 0851
University Advancement	Jane Miyashiro	Human Resources Manager	(213) 821-5540	jane.miyashiro@usc.edu	UVI H208	MC 7791
University Park Health Center	Cathy DeFrancesco	Sr. Clinical Administrator	(213) 740-7726	defrance@usc.edu	PSD 106C	MC 1624
University Relations	Christine Murakami	Senior Administrative Director	(213) 740-6933	cmurakam@usc.edu	ADM 253	MC 0018
USC Auxiliary Services	Barbara Sladeck	Human Resources Director	(213) 740-8146	sladeck@usc.edu	CWO I	MC 1022
USC Credit Union	Renee Torres	HR Coordinator	(213) 821-7262	rtorres@usccreditunion.org	CUB 4th FLOOR	MC 0703
USC Hospitals	Matthew McElrath	Hospital Chief Human Resources Officer	(323) 442-8645	matthew.mcelrath@health.usc.edu	UNH 1st Floor	MC 9281
USC Libraries	Gretchen Lees	Assistant Dean for Budget Management and Personnel	(213) 821-2260	glees@usc.edu	DML 304	MC 0183
USC Stevens Institute for Innovation	Gretchen Villaluz-Picazo	Human Resources and Operations Manager	(213) 821-5000	picazo@usc.edu	EEB 131	MC 2561
USC University Club	Yvonne Unger	Senior Business Officer	(213) 740-1882	yunger@usc.edu	FAC	MC 1161
Viterbi School of Engineering	Marilee Reynolds	Human Resources Director	(213) 740-6230	marilee@usc.edu	OHE 310	MC 1454