

Viewing Received E-mail Documents

The Wilson Dental Library transmits journal articles to interlibrary loan and photocopy service requesters through email using the TIFF file format. The following software programs are recommended for receiving TIFF documents. *Before using any of these programs, open and save the Image/TIFF or DOCUMENT.TIF file of the emailed document to your home directory or hard drive.*

1. Imaging for Windows

This graphics software is available in Windows 95, 98, 2000 and NT. Click on Start, then Program, then Accessories, and then Imaging. Once Imaging appears, click on File and Open to retrieve your saved TIFF document. Double-click on the document to view it.

2. DocView (<http://archive.nlm.nih.gov/proj/docview/project.htm>)

DocView is free software provided by the National Library of Medicine that allows for viewing and printing of TIFF files. DocView is compatible with Windows 3.1, 95, Workgroups, or NT software. Once the program has been downloaded, any TIFF documents received may be viewed simply by clicking on the document. DocView downloading instructions and computer hardware requirements are given at the above Internet address.

3. DocMorph (<http://DocMorph.nlm.nih.gov/docmorph/default.htm>)

DocMorph is a free Web server provided by the National Library of Medicine. The program is recommended for those who need to convert TIFF files to the PDF format. PC or UNIX users may utilize either Netscape Navigator™ version 3.0 or later, or Microsoft Internet Explorer™ version 4.0 or later. Macintosh users are advised to use Netscape Navigator. The DocMorph Server may be accessed at the above Internet address.

Once at the DocMorph site, scroll down the page and click on #3. Register to Use DocMorph and submit your registration. Log into DocMorph by entering your email address and the password chosen during registration. Choose File Conversion: #1. Convert Images to PDF and enter. Click on Browse... to insert the path for each saved TIFF document and Submit. When the instructions state the document is ready, click to download the PDF file. (Note: When more than one TIFF file is chosen at the same time, the articles are merged into one PDF file.)

If trouble is experienced in using AOL to decode TIFF files, please contact the AOL administrator.

For further assistance, contact the Wilson Dental Library Consultant Services at (213) 740-6480.