



Configuring Netscape 6 for email.usc.edu

This document details configuration specific to using Netscape 6 to access e-mail stored on email.usc.edu for Mac OS 8.6 and higher, and Mac OS X.

Reconfiguring Netscape 6 to Access email.usc.edu

If you have set up your e-mail account prior to the migration, you will need to reconfigure Netscape Mail to access your e-mail on email.usc.edu:

- Double-click on the **Netscape 6** icon. Netscape will start.
- From the **Tasks** menu, select **Mail & Newsgroups**.
- In the **Netscape 6 Mail** window, click on the **Edit** menu and select **Mail & Newsgroups Account Settings....**
- Select *Outgoing Server (SMTP)* from the list of options on the left.
- Change the *Server Name* to `email.usc.edu`.
Note: If your Internet Service Provider is not USC, then you may need to enter your ISP's SMTP server. If you do not know the name of the server, you must contact your provider for that information.
- Check *Use name and password* box.
- Change *Use secure connection (SSL)* to *Always*.
- In the left pane, under the name of your e-mail account, select *Server Settings*. Make a note of the *Server Type* (e.g. POP or IMAP Mail Server).
- If your server type is a POP Mail Server, make a note of the path of your *Local directory*, found at the bottom of the **Mail & Newsgroups Account Settings** window.

The path may look like this:
harddisk:Users:username:Library:Mozilla:Profiles:default:4rfv9kq6.slt:Mail:scf.usc.edu:

Follow the instructions below based on your server type.

Reconfiguring an IMAP Account

If your account is set for IMAP, follow these instructions to use Netscape under the new settings:

- In the **Mail & Newsgroups Account Settings** window, select your account name on the left. The **Account Settings** window will appear on the right. Click the **Remove Account** button. This will delete your account.
- Click on the **New Account** button. The **Account Wizard** will pop up.

You will now have to set up a new account under the new settings. Please follow the instructions at http://www.usc.edu/isd/doc/internet/email/netscape/6.x/ns_config_mac.html to set up your new account.

Where Did My IMAP Folders Go?

If you check your e-mail for the first time, you may have noticed that some of your mail folders have disappeared. If this is the case, you will need to remap your folders in order to see your previous mailboxes. Please read the section on “Subscribing/Unsubscribing to Folders” for more information.

Reconfiguring a POP Account

If your account is set for POP, follow these instructions to use Netscape under the new settings:

- In the **Accounts Settings** window, click on the **New Account** button. The **Account Wizard** will pop up.
- You will now have to set up a new POP account under the new settings. Please read ISD documentation at http://www.usc.edu/isd/doc/internet/email/netscape/6.x/ns_config_mac.html for instructions. Remember to set your *Server Type* to a POP Mail Server instead of an IMAP Mail Server.

After setting up a new account, you may have to set your new account to be able to read your old e-mail:

- From the **Tasks** menu, select **Mail & Newsgroups**. The **Mail** window will appear.
- Click on the **Edit** menu, and select **Mail & Newsgroups Account Settings**.
- Select *Server Settings* below your newly created mail account.
- In the *Local Directory* field, enter the location of

the local directory of your previous account. This usually involves just changing the folder at the end of the path given.

- Click **OK**.
- From the **File** menu, select **Quit**.

You must quit all Netscape applications before the new settings will take effect. Once you have restarted Netscape, you should be able to check your mail. Verify that all of your messages have been moved to your newly created account. Once you have done this, you may safely delete your old e-mail account configuration.

- From the **Edit** menu, select **Mail & Newsgroups Account Settings...**
- Select your previous mail account (e.g. scf.usc.edu) and click on the **Remove Account** button.
- A **Confirm** window will pop up. Click **OK**.
- Click **OK** to exit the **Account Settings** window.

Subscribing/Unsubscribing to Folders

If you have e-mail stored in other folders (other IMAP

folders besides the Inbox) that you want to view, you may need to subscribe to them.

- Click on the **File** menu, and select **Subscribe....**
- Press the **Refresh** button to get a list of IMAP folders in your account.
- To subscribe/unsubscribe to a mail folder, select the folder from the listing and press the **Subscribe** or **Unsubscribe** button accordingly.

Getting Help

Netscape features extensive help guides to assist you with filtering, address book creation, and more. It is located under the **Help** menu in Netscape.

Additional ISD documentation on Netscape, and e-mail in general, can be found online at <http://www.usc.edu/isd/doc/internet/email>.

If you have questions regarding these settings, please contact the Customer Support Center at (213)740-5555 or email consult@usc.edu.