

This is an annotated list of selected print and online research tools that cover issues of public policy in the United States, with some overseas coverage. All the sources described in this guide are located in the U.S.C. Library system except for *Sage Race Relations Abstracts* described on page ten of this guide. To search for books, conference proceedings, and other monographs associated with public policy analysis, search HOMER, the online library catalog [<http://library.usc.edu>]. To identify articles concerning this topic in scholarly journals, consult the section beginning of page five of this guide entitled, "Indexes and Abstracts." Other research guides are also available that cover political science and public administration and should be used when appropriate to your topic. These guide are available in the VKC Library. Please consult a reference librarian if you need further research assistance.

## HANDBOOKS AND GUIDES

Simpson, Antony E. *Information-Finding and the Research Process: A Guide to Sources and Methods for Public Administration and the Policy Sciences*. Westport, CT: Greenwood Press, 1993.

VKC Library [Bookstacks] Z7164 .A2S53 1993

Essential guide for information-finding sources and techniques for conducting research in all the social and behavioral sciences with a particular focus on public administration and policy sciences. It includes sections on choosing a research topic, defining a bibliography, a broad overview of social science resources, reviews of machine-readable files, etc. It analyses how to design the research process in an evolving manner using approaches that combine different factors. All entries to resources are annotated.

Vogel, Ronald K. *Handbook of Research on Urban Politics and Policy in the United States*. Westport, CT: Greenwood Press, 1997.

VKC Library [Bookstacks] HT110 .H36 1997

A comprehensive reference work which provides a way to access research on urban politics and policy in the United States. The handbook consists of twenty-nine bibliographic essays that describe the various subfields and the relevant literature. Experts in the field guide readers through major controversies, while evaluating and assessing the subfields of urban politics and policy. Each chapter follows the same basic organization with topics such as methodological and theoretical issues, current states of the field, and directions for future research. This work provides a starting place to guide the reader to the most important works in a particular subfield and a context to place their work in a larger body of knowledge. The handbook provides a wealth of information and allows quick identification of existing academic knowledge and research relevant to the problem at hand.

## DICTIONARIES

Shafritz, Jay M. *Dictionary of Public Policy and Administration*. Boulder, CO: Westview Press, 2004.

VKC Library [Public Reference] H97 .S483 2004

The *Dictionary of Public Policy and Administration* offers definitions of all the key terms, concepts, processes and practices of contemporary public policy and administration. Included are brief biographies of major scholars and influential practitioners, summaries of major rulings by the U.S. Supreme Court, overviews of significant laws, descriptions of important government agencies, and explanations of historical trends and governing doctrines. The Dictionary is designed to be the single most useful tool that a student or practitioner of public administration and the policy sciences could have while they are reading other textbooks in the field.

## ENCYCLOPEDIAS

Jackson, Byron M. *Encyclopedia of American Public Policy*. Santa Barbara, CA: ABC-Clio, 1999.

VKC Library [Public Reference] JK468 .P64.J33 1999

The first section of this encyclopedia is devoted to succinct articles explaining key concepts related to public policy. The remainder of the book is organized into sections according to thirteen major areas of activity in the field of American public policy—agriculture, civil rights, commerce and transportation, communications, crime, economics, environment, health, housing, and labor. Each section begins with a chronological overview of how policy has developed over the course of American history. This is followed by informational entries arranged in alphabetical order. Includes a bibliography and comprehensive index.

Kurian, George Thomas, ed. *World Encyclopedia of Parliaments and Legislatures*. 2 vols. Washington, DC: Congressional Quarterly, 1998.

VKC Library [Reference] JF511 .W67 1998

Produced under the auspices of the Research Committee of Legislative Specialists, International Political Science Association, and Commonwealth Parliamentary Society, this encyclopedia offers readers a timely and inclusive survey of parliamentary systems containing 185 entries describing almost 200 national assemblies; information is current through June 1997. An informative introductory essay outlines variations in structure, character, influence, and purpose among parliamentary governments. These differences are subsequently given greater detail in the country profiles. So far as possible contributors follow a standard format for each country that includes the historical background of parliamentary development, organization and procedures, the legislative process, elections, and parties. Not surprisingly the focus and length of parliamentary profiles varies according to national history and the openness of political systems. Profiles range in length from one to more than 15 pages. The work concludes with a collection of specialized essays on selected themes (e.g., legislative committees, voting behavior, lobbying, minority members, the new democracies of Central Europe) and essays on the UN General Assembly and the European Parliament. Contributors include more than 90 experts in the field. The writing is clear and accessible and there is a useful glossary.

Nagel, Stuart S., ed. *Encyclopedia of Policy Studies*. 2<sup>nd</sup> rev. ed. New York: Marcel Dekker, 1994.  
VKC Library [Public Reference] H97 .E6 1994

This entirely updated and enlarged edition of a landmark reference/text continues to provide comprehensive coverage of every important aspect of policy studies—discussing concepts, methods, utilization, formation, and implementation both internationally and across each level of government. The purpose of the book is to provide information about, 1) the general nature and background of policy studies; 2) institution of policy studies; 3) substance, process, and methods of policy studies; and 4) the future of policy studies. Each chapter is written by an expert in the field and the contents are subdivided under broad subject categories, such as “Stages of Policy Formulation and Implementation.” Each chapter concludes with an extended set of references to further readings. Includes separate subject and author indexes.

Rabin, Jack, ed. *Encyclopedia of Public Administration and Public Policy*. 2 vols. New York: Marcel Dekker, 2003.

VKC Library [Public Reference] JK9 .E526 2003

The Encyclopedia puts the tools of learning at the fingertips of professional, academic, and student researchers with more than 4000 references that facilitate further study, and nearly 300 entries that serve as a springboard to professional and academic success. This outstanding work covers processes, methods, and influential ideas from "Achieving Productivity" and "Game Theory" to "Uncertainty in Decision Making" and "Win-Win Approaches to International Peace"; policy decisions and histories in fields such as privatization, biomedical ethics, education, diversity, and judicial ethics; watershed decisions and policies, spanning the Nuremberg trials to the Civil Service Reform Act of 1978 and recent budget reconciliation bills; current administrative practices and models with articles such as "Types of Organizational Theories," "Electronic Government," and "Economic Theories of Administration."

Shafritz, Jay M., ed. *International Encyclopedia of Public Policy and Administration*. Boulder, CO: Westview Press, 1998.

VKC Library [Public Reference] H97 .I574 1998

Public administration—the implementation side of government—is becoming an increasingly international discipline. Public policy—the decision-making side of modern government—has often been segregated from the administration of policy decisions. This four-volume encyclopedia is the first major international and comprehensive reference to combine public administration and policy in a single work. Containing approximately 900 articles by over 300 experts, the *International Encyclopedia of Public Policy and Administration* covers all of the core concepts, terms, and processes of the following areas: applied behavioral science, budgeting, comparative public administration, development administration, industrial/organizational psychology, industrial policy, international trade, labor relations, management, nonprofit management, organization theory and behavior, policy analysis, political economy, political science, public administration, public finance, public law, public management, public personnel administration, public policy, and taxation. The reader will also find entries on individuals who made significant intellectual and technical contributions to the development of public policy and administration, such as Louis Brownlow, John Maynard Keynes, and Leonard White; significant organizations such as the American Society for Public Administration, the International Institute of Administrative Sciences, and the National Academy of Public Administration; and historically important committees or commissions, such as the Fulton Committee in Great Britain or the Hoover Commission in the United States. Each article tackles its subject from a generic perspective with examples from as wide a range of states as practical. Typically, an article deals with historical and theoretical developments, then explains how relevant concepts and practices are applied in varying cultures, such as the United States, Western Europe, or Asia, and in varying regimes, such as presidential, parliamentary, or monarchical.

Schultz, David, ed. *Encyclopedia of Public Administration and Public Policy*. New York: Facts On File, 2004.

VKC Library [Public Reference] JK9 .E526 2004

With the establishment of the Department of Homeland Security by act of Congress in 2002, much of the bureaucratic structure of the U.S. government was fundamentally reorganized. This reorganization has brought with it renewed public interest in understanding the way the government works. *Encyclopedia of Public Administration and Public Policy* is a unique, accessible, and current reference to public administration and public policy. Focusing on the American bureaucracy, this encyclopedia is directed toward students of political science, government, and civics, as well as a general audience desiring basic knowledge of public administration. Looking at legal and political processes and procedures, social and economic institutions and processes, and the primary concepts and organization of public administration and policy-making, this volume presents a logically ordered and broad overview of an essential segment of government affairs. The Encyclopedia provides clearly written and focused A-to-Z entries on critical concepts, personalities, events, and topics in public administration. It explains how government works, defining theories and differentiating between the various agencies that are responsible for creating, enacting, and following through on public policy. Comprehensive and up to date, the book guides non-specialists to vital information on the subject and provides professionals with an easy-to-use, quick reference for basic facts. From health and the environment to education and the economy, this definitive guide covers the bureaus and agencies that manage the day-to-day activities of the government.

## DIRECTORIES

*Encyclopedia of Associations*. Detroit, MI: Gale Group, Inc. Annual.

Doheny Library [Reference] HS17 .G3362

*Encyclopedia of Associations: International Organizations*. Detroit, MI: Gale Group, Inc. Annual.

Doheny Library [Reference] HS17 .G3364

*Encyclopedia of Associations: Regional, State and Local Organizations*. Detroit, MI: Gale Group, Inc. Annual.

Doheny Library [Reference] HS17.G3363

The most comprehensive source for detailed information on more than 22,000 nonprofit American membership organizations of national scope. Every entry offers a wealth of valuable data, typically including the organization's complete name, address and phone number together with the primary official's name and title; fax number, when available; founding date, purpose, activities and dues; national and international conferences; and more. Also featured is an alphabetical name and keyword index so you can quickly locate the name and address of the organization you need to contact without ever having to consult the main entry. Encyclopedia of Associations has two companion volumes: Volume 2, Geographic and Executive Indexes and Volume 3, Supplement, which updates contact information from the previous edition and provide coverage of new or newly identified associations and projects. The *Regional, State and Local Organizations* volume provide detailed information on U.S. nonprofit membership organizations with interstate, state, intrastate, city or local scope and interest. The *International Organizations* volume covers multinational and national membership organizations from Afghanistan to Zimbabwe, including U.S.-based organizations with a binational or multinational membership.

## MULTIDISCIPLINARY DATABASES

**Academic OneFile.** Detroit, MI: Gale Group, Inc.

Electronic Resources Web Page

[http://www.usc.edu/e\\_resources/isd/gateways/11769.php](http://www.usc.edu/e_resources/isd/gateways/11769.php)

A database indexing peer-reviewed, full-text articles from the world's leading journals and reference sources. With extensive coverage of the physical sciences, technology, medicine, social sciences, the arts, theology, literature and other subjects. The database provides access to millions of articles available in both PDF and HTML full-text with no restrictions. , researchers are able to find accurate information quickly. Transcripts and audio from all NPR (National Public Radio) programs are also available in *Academic OneFile*.

**ProQuest.** Ann Arbor, MI: ProQuest.

Electronic Resources Web Page

[http://www.usc.edu/e\\_resources/isd/gateways/433.php](http://www.usc.edu/e_resources/isd/gateways/433.php)

A comprehensive multidisciplinary database providing access to over 10,200 publications, with more than 6,020 of those in full text. There is in-depth coverage of a wide range of disciplines and includes current journals, newspapers, newsletters, newswire reports in more than 130 subject areas, such as business and economics, literature, geography, consumer education and protection, environmental studies, general interest periodicals, and public administration.

**Wilson OmniFile.** New York: The H. W. Wilson Company.

Electronic Resources Web Page

[http://www.usc.edu/e\\_resources/isd/gateways/182.php](http://www.usc.edu/e_resources/isd/gateways/182.php)

Provides electronic access to full text articles, page images, article abstracts, and citations from thousands of sources (Full text of articles from over 1,750 publications and article abstracts and indexing from over 3,500 publications). The database includes coverage of business, the humanities, general science, education, law, and the social sciences and is especially convenient for users with inquiries in the areas of ethnic studies, women's studies, health care, and history.

## SPECIALIZED INDEXES AND ABSTRACTS

**ABI/Inform.** Ann Arbor, MI: ProQuest, 1971-present. Daily.

Electronic Resources Web Page

<http://was.usc.edu/eresources/isd/gateways/740.php>

The premier business and management database providing extensive coverage of North America and the world. The database contains content from thousands of journals that help researchers track business conditions, trends, management techniques, corporate strategies, and industry-specific topics worldwide. The database also contains information on more than 60,000 companies as well as executive profiles, reports on market conditions, and in-depth case studies of global business trends. More than 350 of the sources are English-language titles published outside the United States. Coverage begins in 1971, with 500 of the most popular and important publications are available in full text, page image, or the unique Text+Graphics format. Use this database to examine public policy issues related to private industry and government regulation of businesses.

***Alternative Press Index.*** Baltimore, MD: Alternative Press Center, 1991-. Quarterly.

Electronic Resources Web Page

<http://was.usc.edu/eresources/isd/gateways/3119.php>

Indexes approximately 200 alternative, radical, and liberal journals and newspapers published in North America and a select number from other nations. The purpose of the Index is to provide access to the practices and theories of radical social change. The Index is international and interdisciplinary, spanning the social sciences and humanities, with its central focus on the practice and theory of socialism, national liberation, labor, indigenous peoples, gays/lesbians, feminism, ecology, democracy, and anarchism. Citation are arranged by subject and title of article. Back volumes in print to 1969 are available in the Reference Center of Doheny Library [A13 .A27]

***America: History and Life.*** Santa Barbara, CA: ABC-Clio, 1964-. Quarterly.

Electronic Resources Web Page

<http://was.usc.edu/eresources/isd/gateways/936.php>

This bibliographic database covers the history of the United States and Canada. It includes key English-language historic journals, selected historic journals from major countries, state and local history journals, and selected relevant journals in the social sciences and humanities. Most articles included are in English; all abstracts are in English. The index also covers book reviews and selected dissertations. This is the best place to go to find historical literature concerning all aspects of peace and security concerning the United States. Please note that access to this database is limited to six simultaneous users. If you experience access problems, please try again later.

***Communications Abstracts.*** Thousand Oaks, CA: Sage, 1977-. Bimonthly.

Electronic Resources Web Page

<http://was.usc.edu/eresources/isd/gateways/3085.php>

*Communication Abstracts* is a comprehensive source of information about communication-related publications worldwide organized in one source. It provides coverage of recent literature in all areas of communication studies (mass, interpersonal and new communication technologies). Hundreds of books and articles each month are evaluated for inclusion. The index is organized according to subfields within the discipline of communication. A glance at the table of contents provides easy access to the communication-related subjects that are covered in a particular issue. The journal is available electronically from 1998 to the present with older volumes held in the Doheny Library Reference Department. This is the primary index to the literature of politics and the media and all forms of political communication.

***Congressional Universe.*** Bethesda, MD; Congressional Information Service, 1970-. Daily.

Electronic Resources Web Page

<http://was.usc.edu/eresources/isd/gateways/40.php>

This service is the best place to look for information published by and about Congress from 1970 to the present. With *CIS Congressional Universe*, researchers can: pinpoint expert testimony on the leading issues of the day; tap authoritative sources of statistics, projections, and analyses; discover a law's intent by tracing its legislative history; gauge congressional attitudes toward current topics; find out how members of Congress voted on legislation; investigate the finances of members of Congress; monitor legislation and public policy on almost any topic; review the federal regulations that implement legislation; and learn the makeup and mission of congressional committees. The service provides a seamless link to the full range of legislative and public policy resources, including hearing transcripts and submitted testimony from 1988 forward; committee reports from 1989 forward; bills—all versions of legislation introduced from 1989 forward; bill tracking reports from 1989 forward; selected committee prints from 1995 forward; congressional documents from 1995 forward; the *Congressional Record* from 1985 forward; and the

*Federal Register* from 1980 forward. The vast range of subject matter on *CIS Congressional Universe* encompasses topics in public policy, history, sociology, political science, technology and society, and more. With links to related web sites, this system also enhances the user's ability to explore the legislative scene even further. The system is thoroughly cross-referenced with controlled vocabulary that lets users find information from virtually any starting point. Researchers can find information by subject, source committee, bill number, session of Congress, government document number, publication number, title, witness name and affiliation, public law number (for legislative histories), and date. Use this database, for example, to look at the expression of emotions by legislators on the floor of Congress as transcribed in the *Congressional Record*.

***Criminal Justice Abstracts***. Hackensack, NY: National Council on Crime and Delinquency Information Center, 1977-. Quarterly.  
VKC Library [Reference] HV6001 .C66

*Criminal Justice Abstracts* contains comprehensive coverage of international journals, books, reports, dissertations and unpublished papers on criminology and related disciplines. Prepared in co-operation with the Criminal Justice Collection of Rutgers University Library, the index covers crime trends, crime prevention and deterrence, juvenile delinquency, juvenile justice, police, courts, punishment and sentencing. It also contains summaries of international journal articles, books, and governmental and non-governmental reports on virtually any topic in criminal justice. This information is indispensable for researchers studying criminal justice, sociology, social work, law, and education in academic and government settings and for practitioners in the criminal justice system.

***CQ Electronic Library***. Washington, DC: Congressional Quarterly Press, 1983-.  
Electronic Resources Web Page  
<http://was.usc.edu/eresources/isd/gateways/51.php>

Created and hosted by CQ Press, the CQ Electronic Library (CQEL) is the definitive reference resource for research in American government, politics, history, public policy, and current affairs. A wealth of CQ Press resources and years of journalistic and editorial expertise are combined in CQEL. The suite includes the online version of the award-winning CQ Researcher and four subject-specific reference databases: CQ Congress Collection, CQ Supreme Court Collection, CQ Public Affairs Collection, and, the newest arrival, CQ Voting and Elections Collection. CQEL also includes the foundational reference resource, CQ Encyclopedia of American Government; CQ Insider, a comprehensive directory of the institutions and people of American government; and the online version of the CQ Weekly, offering complete coverage of Capitol Hill.

***Dissertation Abstracts***. Ann Arbor, MI: University Microfilms, Inc., 1861-. Monthly.  
Electronic Resources Web Page  
<http://was.usc.edu/eresources/isd/gateways/152.php>

With more than 2 million entries, the database is the one central, authoritative source for information about doctoral dissertations and master's theses. Graduate students customarily consult the database to make sure their proposed thesis or dissertation topics have not already been written about. Students, faculty, and other researchers search it for titles related to their scholarly interests. The database includes citations for materials ranging from the first U.S. dissertation, accepted in 1861, to those accepted as recently as last semester; those published from 1980 forward also include 350- word abstracts, written by the author. Citations for master's theses from 1988 forward include 150-word abstracts. The database represents the work of authors from over 1,000 North American graduate schools and European universities. Approximately 60,000 new dissertations and 12,000 new theses are added to the database each year.

**EconLit.** Nashville, TN: American Economic Association, 1969-. Monthly.

Electronic Resources Web Page

<http://was.usc.edu/eresources/isd/gateways/188.php>

*EconLit* is the fundamental research tool in economics, providing bibliographic citations, with selected abstracts, to the international literature on economics since 1969. The database covers a broad range of document types published world-wide, including journal articles, books, and dissertations, as well as articles in collective works, such as conference proceedings and collected essay volumes. The database also includes Abstracts of Working Papers in Economics from the Cambridge University Press database and the full text of the *Journal of Economic Literature* book reviews. Topics covered include economic development, forecasting, and history; fiscal theory; monetary theory and financial institutions; business finance; public finance; and international, labor, health care, managerial, demographic, regional, agricultural, and urban economics; country studies, and government regulations. Searches may be limited by one or more document type(s). Specify "Journal Article", "Book", "Collective Volume Article", "Dissertation", "Working Paper", or "Book Review" for more particular results. Book records in EconLit are identified by the word "Book" in the Document Type Field. A search specifying the word "Book" in the Document Type Field will locate records of both books and full-text book reviews, if available.

**Ethnic NewsWatch.** Stamford, CT: Softline Information, Inc., 1985-. Monthly.

Electronic Resources Web Page

<http://was.usc.edu/eresources/isd/gateways/1032.php>

*Ethnic NewsWatch* is a comprehensive full-text collection of the newspapers, magazines and journals of the ethnic, minority and native press. A rich collection of articles, editorials, columns, reviews, etc. provide a broad diversity of perspectives and viewpoints. With over 500,000 articles from more than 200 publications, the titles in *Ethnic NewsWatch* represent the diversity of the American population in ways that are not seen in the mainstream media. Topics addressed include the arts, business, education, the environment, history, journalism, political science, and sociology. Period covered is from 1985 to the present and the database can be searched in either English or Spanish. Note: Access to this database is limited to 5 simultaneous users. If you experience access problems, it is likely that all 5 users are using the database. Please try again later.

**Gender NewsWatch.** Stamford, CT: Softline Information, Inc., 1970-. Monthly.

Electronic Resources Web Page

<http://was.usc.edu/eresources/isd/gateways/1033.php>

*GenderWatch* is a full text database of publications that focus on the impact of gender across a broad spectrum of subject areas. Subjects covered include: business, education, literature and the arts, health sciences, history, political science, public policy, sociology, gender and women's studies and more. The database provides in-depth coverage of the subjects that are uniquely central to women's lives. It includes content on the impact of gender and gender roles on areas such as: the arts, popular culture and media, business and work, crime and criminology, education, research and scholarship, family, health care and medicine, politics, policy and legislation, pornography, religion, sexuality and sexology, sports and leisure. Publications include academic and scholarly journals, magazines, newspapers, newsletters, regional publications, books, booklets and pamphlets, conference proceedings, and government, n-g-o and special reports. *GenderWatch* also contains archival material making it a repository of an important historical perspective on the evolution of the women's movement and the changes in gender roles and understandings over the last fifteen to twenty years.

**GPO Catalog.** Washington, DC: Government Printing Office, 1976-. Daily.

Electronic Resources Web Page

[http://www.usc.edu/e\\_resources/isd/gateways/78.php](http://www.usc.edu/e_resources/isd/gateways/78.php)

This database covers all types of U.S. government documents, including Congressional reports, hearings, debates, and records; judiciary materials; and documents issued by executive departments (Defense, State, Labor, Office of the President, etc.). More than 500,000 records generated since July 1976 are contained in the database and it is updated daily. For publications issued prior to 1976, the printed *Monthly Catalog of United States Government Publications* should be consulted.

**Historical Abstracts.** Santa Barbara, CA: ABC-Clío, 1954-. Quarterly.

Electronic Resources Web Page

<http://was.usc.edu/eresources/isd/gateways/937.php>

This index service covers history of the world, 1450 to the present, but excluding the United States and Canada (see *America: History and Life* cite above). Includes key history journals from major countries, as well as relevant selected journals book review articles, and dissertations from the social sciences and humanities. All abstracts are in English. Use this database to find historical literature on issues derived from non-U.S. sources. Please note that access to this database is limited to six simultaneous users. If you experience access problems please try again later.

**Index to Foreign Legal Periodicals.** London: Published by the Institute of Advanced Legal Studies, University of London, 1964-. Quarterly.

Law Library [Index Tables]

Web: <http://law.usc.edu/library/resources/foreign.cfm>

The *Index to Foreign Legal Periodicals* is a multilingual index to articles and book reviews appearing in approximately 520 legal journals published worldwide. It provides in-depth coverage of public and private international law, comparative and foreign law, and the law of all jurisdictions other than the United States, the U.K., Canada, and Australia. IFLP also analyzes the contents of approximately eighty individually published collections of legal essays, Festschriften, Mélanges, and congress reports each year. The Index is published quarterly with an annual bound-volume cumulation. Each single issue consists of approximately 2,600 articles and 300 book reviews. In addition to the hard bound volume, the Index is also available electronically from 1993 to the present.

**LEXIS-NEXIS Academic Universe.** Dayton, OH: Reed Elsevier, Inc., 1995-. Daily.

Electronic Resources Web Page

<http://was.usc.edu/eresources/isd/gateways/110.php>

Searchable full text resource of major, regional, and foreign newspaper articles, magazine articles, governmental news, as well as medical and legal journal articles. Also includes U.S. state and foreign country profiles, state legal materials, U.S. code, federal case law, and biographical information. In addition, there is corporate news and profiles. Use the Transcripts File to search the full-text of transcripts from television and radio broadcast news programs, such as Meet the Press and All Things Considered. An excellent source, especially for very current materials and to obtain a regional perspective on a topic.

**National Journal Group's Policy Central.** Washington, DC: National Journal Group, 2001-. Daily.

Electronic Resources Web Page

<http://was.usc.edu/eresources/isd/gateways/2376.php>

This is a comprehensive resource on United States politics and public policy for the academic community. Among the services provided in this online directory is: the text of the *National Journal*, the leading

nonpartisan weekly on politics, policy and government; the ability to track American politics and campaigns with coverage of each day's political news and to follow the key players and legislative process on Capitol Hill; full-text access to the Almanac of American Politics providing analysis and data on every member of Congress and their states and districts; the "Markup Reports & Bill Status" directory that offers complete coverage of every Congressional markup session, as well as constantly updated reports on key legislation; and, the online Ad Spotlight that allows the users to explore political and issue television ads with streaming audio or video. Also included is the Poll Track file is a database of public opinion surveys from across the country. Updated daily.

***PAIS: Public Affairs Information Service.*** New York: Public Affairs Information Service, 1972-. Monthly with annual cumulations.

Electronic Resources Web Page

<http://was.usc.edu/eresources/isd/gateways/415.php>

A selective list of the latest books, periodical articles, government documents, pamphlets, microfiche, and reports of public and private agencies relating to business, economics and social conditions, public policy and administration, and international relations. The system provides selective subjects and bibliographic access to periodicals, books, hearings, reports, gray literature, government publications, Internet resources, and other publications from 120 countries. Materials are in English, French, German, Italian, Portuguese, and Spanish with English language abstracts and subject headings. Contains more than 480,000 records, each with bibliographic information and brief, descriptive abstracts. Use *PAIS Archive*, a retrospective database chronicling global public policy and social issues from 1915 through 1976 at [http://was.usc.edu/eresources/isd/lists/db\\_P.php](http://was.usc.edu/eresources/isd/lists/db_P.php).

***PolicyFile.*** Alexandria, VA: Chadwyck-Healey, 1990-. Weekly.

Electronic Resources Web Page

<http://was.usc.edu/eresources/isd/gateways/136.php>

*PolicyFile* is an electronic database indexing research and publication abstracts addressing the complete range of public policy research. *PolicyFile* draws its content from public policy think tanks, university research programs, research organizations and publishers. Some well known contributors include: the American Enterprise Institute, Brookings Institution, Carnegie Endowment for International Peace, Cato Institute, Center for Defense Information, Center for Strategic and International Studies, Council on Foreign Relations, Democratic Leadership Council, Economic Strategy Institute, Federation of American Scientists, Heritage Foundation, Hoover Institution, Hudson Institute, Institute for International Economics, International Monetary Fund, National Center for Policy Analysis, Organization for Economic Cooperation and Development, RAND Corporation, United States Institute of Peace, and the World Bank. Where available, access to home pages, electronic mail addresses, and full-text are made available within individual abstracts. The database covers all public policy issues with abstracts available on everything from trade with Asia to health care reform, from telecommunications regulation to the European Union, from terrorism to intelligence reform, from Bosnia to Superfund. New research and organizations are regularly identified and the database is updated weekly. The database service includes a weekly update page 'Headlines' which features new records added to the database in the past week and the 'What's New?' page featuring site news, new organizations added, new search terms added, and searching tips.

***Polling the Nations.*** Silver Spring, MD: ORS Publishing, 1986-. Monthly.

Electronic Resources Web Page

<http://was.usc.edu/eresources/isd/gateways/940.php>

This resource contains more than 12,000 surveys conducted in the U.S. and sixty other countries are included, with 250,000 questions and responses and some 3,000 subject headings. Keyword searching is possible and is important since the precise form of words used in a survey question may influence the

results. Data from 700 polling organizations is surveyed and included in the database. Searches can provide historical highlights and explanations of polling terms; and the ability to limit searches to one or a combination of topic, question, universe, data, source, and results. Also included in each record is the polling organization responsible for the work, the date the information was released, the sample size, and the groups or areas included in the interview. All the surveys reported here were conducted using scientifically selected random samples. Callers to 900 numbers, readers who clip surveys from newspapers or magazines and send them in, or other similarly self-selected respondents are excluded because it is not possible to generalize from the findings of such polls.

**Public Policy Institute of California.** San Francisco, CA: The Institute, 2000-.

Web Address: <http://www.ppic.org/>

The Institute is a private, nonprofit organization dedicated to independent, objective, nonpartisan research on California's economic, social, and political issues. The organization focuses on a research agenda in three program areas: population, the economy, and governance and public finance and engages in the study of complex public policy problems from the perspectives of economics, demography, political science, city and regional planning, sociology, and policy analysis. Excellent site for obtaining detailed information on current public policy issues in the state.

**RAND Abstracts.** Santa Monica, CA: RAND Corporation, 1946-.

Electronic Resources Web Page

<http://was.usc.edu/eresources/isd/gateways/2989.php>

*RAND Abstracts* provides summaries of all publicly available RAND publications. The abstracts database may be searched by author, title, keyword, or document number. Locate abstracts among 10,000 books, publications, and academic journal articles in RAND's publicly available collection. Free PDF downloads and online reading are available for more than 1,500 titles. However, most documents published before 1998 are available as print editions only. These titles can then be looked up in our HOMER online catalog for availability and location.

**Sage Public Administration Abstracts.** Thousand Oaks, CA: Sage Publications, 1998-. Quarterly.

Electronic Resources Web Page

<http://was.usc.edu/eresources/isd/gateways/1842.php>

Provides the most current information on public administration-related publications worldwide. Organized in one convenient resource, this service presents concise, descriptive summaries of the most relevant journal articles and books in the public administration field today. Each abstract gives complete bibliographic data in a format that lets you easily select the material you need. *Sage* brings you 1,200 abstracted articles annually covering such areas as administration and economy, administration and politics, administration and society, administrative structures and organization, public and social services, public service personnel, and theory and method. In addition, the publication also brings you author and subject indexes with each update, as well as cumulative author and subject indexes and a current source list annually. Available in print from 1974 to the present in the Reference section of VKC Library [JA1 .S22].

**Sage Race Relations Abstracts.** Thousand Oaks, CA: Sage Publications, 1975-. Quarterly

*UCLA Research Library* [Reference Section] HT1621 .S129

In each quarterly issue *Sage Race Relations Abstracts* offers over 1,000 clearly-written summaries of the best and most recent journal articles, books and conference papers from around the world in each volume. The Abstracts assesses more than 300 publications providing you with the latest information and research findings in the challenging area of race relations. Issues covered include discrimination, education, employment, health, politics, law and legislation. Each issue also contains a bibliographic essay on a

particular topic, such as homelessness or welfare reform. Entries are arranged under broad subject headings listed in the table of contents. Includes a subject and author index.

***Sage Urban Studies Abstracts***. Thousand Oaks, CA: Sage Publications, 1973-. Quarterly  
Electronic Resources Web Page

[http://www.usc.edu/e\\_resources/isd/gateways/2734.php](http://www.usc.edu/e_resources/isd/gateways/2734.php)

Each issue of *Sage Urban Studies Abstracts* contains 300 individual abstracts of important recent literature, from legislative groups, research institutions, public research agencies, universities, and scholars from around the world. Each abstract provides complete bibliographic data as well as a concise summary of content, allowing you to select resources efficiently. *Sage Urban Studies Abstracts* is designed to keep you up-to-date on the most recent and important literature available in urban studies. Published quarterly, it provides access to critical developments on all aspects of urban studies, including, business and employment, crime, criminal justice, and law enforcement, education, environment and resource conservation, housing and real estate, rural development, social and public services, urban development and redevelopment, and urban fiscal and budgetary policy. In addition, *Sage Urban Studies Abstracts* also brings you author and subject indexes with each issue, as well as cumulative author and subject indexes and a current source list annually.

***State Capital Universe***. Bethesda, MD: Congressional Information Service, 1990-. Daily.  
Electronic Resources Web Page

<http://was.usc.edu/eresources/isd/gateways/1770.php>

*CIS State Capital Universe* is the world's most comprehensive access to state government information from Congressional Information Service, Inc. The service provides access to: state bills and laws, constitutions, proposed and enacted regulations, and newspapers articles about legislative issues affecting the states and the legislative membership. Users can search for information about one state, any combination of states, or all 50 states from a single source.

***Sociological Abstracts***. San Diego, CA: Sociological Abstracts, Inc., 1957-. Six times per year.  
Electronic Resources Web Page

<http://was.usc.edu/eresources/isd/gateways/183.php>

International in scope, *Sociological Abstracts* indexes the international literature in sociology and related disciplines in the social and behavioral sciences such as the most comprehensive index to the literature of sociology and related disciplines such as economics, community development, political science and public policy. The database provides annotations for books, selected book chapters, journal articles, and selected papers presented at professional conferences as well as citations to book reviews drawn from over 1,700 serials publications. Records added after 1974 contain in-depth and non-evaluative abstracts of journal articles. Many records from key journals in sociology, published since 2001, also include the references cited in the bibliography of the source article. Each individual reference may also have links to an abstract and/or to other papers that cite that reference; these links increase the possibility of finding more potentially relevant articles. Also indexed are relevant dissertations. Includes an author index and subject index.

***Web of Science Citation Indexing Service***. Philadelphia, PA: Institute for Scientific Information, 1987-. Daily.

Electronic Resources Web Page

<http://was.usc.edu/eresources/isd/gateways/732.php>

These are multidisciplinary databases of bibliographic information indexed so that you can search for specific articles by subject, author, journal, and/or author address. U.S.C. has access to three citation databases. The *Science Citation Index* is a database with searchable author abstracts, covering the journal

literature of the sciences. It indexes 5,300 major journals across 164 scientific disciplines, with all cited references captured. The *Social Sciences Citation Index* indexes 1,700 journals spanning 50 disciplines, as well as covering individually selected, relevant items from over 3,300 of the world's leading scientific and technical journals. *Arts & Humanities Citation Index* indexes 1,100 of the world's leading arts and humanities journals, as well as selected items from over 6,800 major science and social science journals.

***Women Studies International.*** Baltimore, MD: National Information Services Corporation, 1972-. Quarterly.

Electronic Resources Web Page

<http://was.usc.edu/eresources/isd/gateways/935.php>

*Women's Studies International* covers the core disciplines in women's studies to the latest scholarship in feminist research. The resource supports curriculum development in the areas of sociology, history, political science & economy, public policy, international relations, arts & humanities, business and education. Nearly 800 essential sources include: journals, newspapers, newsletters, bulletins, books, book chapters, proceedings, reports, theses, dissertations, NGO studies, important websites & web documents, and grey literature. Over 2,000 periodical sources are represented. Note: Access to this database is limited to 5 simultaneous users. If you experience access problems, it is likely that all 5 users are using the database. Please try again later.

## STATISTICS

***Statistical Universe.*** Bethesda, MD: Congressional Information Service, 1998-.

Electronic Resources Web Page

<http://was.usc.edu/eresources/isd/gateways/434.php>

This database includes detailed descriptions of publication's statistical contents and primary bibliographic information like title, date, collation, agency report number (if any), and periodicity. Whenever possible, the Superintendent of Documents classification number, the Library of Congress card number, the Government Printing Office (GPO) *Monthly Catalog* entry number, the GPO stock number, and the depository item number are also included. The abstract may also contain two hypertext links—one to the agency's Web site where the full text of the publication may be viewed and downloaded; the other to the full text on Statistical Universe, where the publication can be viewed, downloaded and accessed section by section or table by table. Includes references to numerous international sources of statistics.

***World Development Indicators.*** Washington, DC: The World Bank, 1997-. Annual.

Electronic Resources Web Page

<http://was.usc.edu/eresources/isd/gateways/7658.php>

The World Development Indicators (WDI) is the World Bank's premier annual compilation of data about development. Each annual volume includes approximately 800 indicators in 85 tables, organized in six sections: world view, people, environment, economy, states and markets, and global links. The tables cover 148 economies and 15 country groups with basic indicators for a further 58 economies. The work is available in print and on compact disk. Overall, the CD includes the same information found in the print version of WDI, with some additional indicators and more extensive time series. Text providing commentary, definitions and source notes is also included. Short videos on world hunger, development, and the environment are available for viewing by selecting the camera icon. The disk version allows downloading into spreadsheet software programs such as Excel and can be searched by country, data series, and year.

## TRANSLATED NEWS SERVICES

### ***Foreign Broadcast Information Service.*** 1975-1996

Electronic Resources Web Page

<http://www.usc.edu/isd/elecresources/gateways/FBISIX.html>

An index to the FBIS Daily Reports issued by the U.S. government. The Daily Reports consist of translations of broadcasts, news agency transmissions, newspapers, periodicals and government statements from nations around the world. Regional categories covered include: Central Eurasia, Soviet Union, China, East Asia, Near East & South Asia, East Europe, West Europe, Latin America and Sub-Saharan Africa. Does not include material originating from the United States. The focus is on political, international, economic and military issues, but does include significant material on scientific and cultural matters. The paper collection of the FBIS Daily Reports is located in the VKC Library. It is shelved at the end of the journal stacks under "U.S. FBIS" and subfield by region. Consult the research guide "World Wide Broadcasts & News" at VKC Library for a complete description of the publication history of the Daily Reports and how to access.

### ***Global NewsBank.***

Electronic Resources Web Page

<http://www.usc.edu/isd/elecresources/gateways/glnb.html>

*Global NewsBank* is a full-text database that offers varying perspectives on international issues and events. Covering Africa, Asia, Europe, the former Soviet Union, Pacific Rim, Central and South America and the Middle East, it is ideal for researching a wide variety of international developments related to politics, economics, science and technology, culture and business. This collection contains comprehensive coverage of news summaries, broadcasts and transcripts from over 1,000 translated broadcasts, news agency transmissions, wire services, newspapers, magazines and government documents. All articles are in English.

***World News Connection.*** Washington, DC: National Technical Information Service, Department of Commerce. Current Two Years.

Electronic Resources Web Page

[http://www.usc.edu/isd/elecresources/gateways/world\\_news\\_connect.html](http://www.usc.edu/isd/elecresources/gateways/world_news_connect.html)

World News Connection (WNC) is an online news service that offers an extensive array of translated and English-language news and information from around the world. Compiled from thousands of non-U.S. media sources by the U.S. government, the information in WNC covers significant socioeconomic, political, international, scientific, technical, and environmental issues and events. Regional categories covered include: Central Eurasia, China, East Asia, Near East & South Asia, East Europe, West Europe, Latin America, Sub-Saharan Africa. New information is entered into WNC every government business day. Generally, new information is available within 48-72 hours from the time of original publication or broadcast. For a list of media sources monitored and translated go to <http://wnc.fedworld.gov/sources.html>.

## YEARBOOKS/ANNUALS

***A.A.A.S. Science and Technology Policy Yearbook.*** Washington, DC: Committee on Science, Engineering, and Public Policy, American Association for the Advancement of Science, 1991-. Annual.

VKC Library [Bookstacks] Q11 .A18

Each annual volume contains articles and commentary written by experts in the field on specific issues related to public policy and scientific advancements. The essays are arranged under specific themes, such as “Genetic Modification of Food,” followed by commentary and analysis regarding the policy implications underlying the topic. This is a good resource for finding information about the hot topics of the year in science and technology policy-making. Includes an index.

***Congressional Quarterly Almanac.*** Washington, DC: Congressional Quarterly, 1948-. Annual.

VKC Library [Public Reference]; Leavey Library [Lower Commons] JK1 .C66

Each volume covers the important developments of a Congressional session, including appropriations, elections, and vote studies. Summaries of legislation are arranged by broad categories, such as defense, health, education, science and technology, etc. Complete roll call votes are provided for both the House and Senate. Public laws are listed in order of signature by the President. Includes a section describing how a bill becomes law.

***Congressional Quarterly’s Guide to Current American Government.*** Washington, DC: Congressional Quarterly, Inc., 1986-. Semiannual.

VKC Library [Public Reference] JK1 .C14

This semiannual guide to the federal government of the United States contains reprinted articles from *CQ Weekly*. The articles are arranged under one of four categories—foundations of American government, political participation, government institutions, and politics and public policy. The final section includes articles on major social policy issues and discussion of key legislation from Congress. Each volume includes an index.

***Policy Studies Review Annual.*** Thousand Oaks, CA: Sage Publications, 1977-. Annual.

VKC Library [Bookstacks] H62 .P65

This annual publication contains overviews of the most recent developments in policy studies as well as specific policy-related issues. Arranged under broad subject categories, the chapters are written by preeminent scholars in political science and policy studies.