

**USC Women in Management
Board Meeting – Minutes
August 15, 2008**

Present: Brenda Delong, Linda Rock, Glenda Franco, Ivonne Romo, Mary Wilson, Carol Schmitz, Nicole Kerns, Donna Buchanan, Carolyn Heine, Kerry Etheridge, Sara Tompson

Absent: Anna Chhabria, Char Ryan, Carol Gray, Tracy Kerr, Kim West, Juliana Huehn-Johnson

President’s Report:

Brenda opened the meeting on the new updates for the WIM website. Minutes of monthly board meeting minutes is accessible through the web-site along with the list of Programs and upcoming monthly board meetings. The Honorary Members luncheon will be held on October 15, 2008. Below is a list of the confirmed honorary members who will attend.

Honorary Member	Title	Honorary Member	Title
Carol Mauch Amir	General Counsel and Secretary of the University	Jean Morrison	Vice Provost for Graduate Programs & Director of Women in Science and Engineering
Marilyn L. Flynn	Dean of Social Work	Sarah Pratt	Former Dean of Academic Programs LAS. Prof. Slavic Languages and Literature
Elizabeth Garrett	Vice President of Academic Planning and Budget	Madeline Puzo	Dean, School of Theater
Suh-Pyng Ku	Vice Provost Executive Director, Continuing Ed. & Summer Programs Professor of Clinical Finance & Business Economics	Catherine Quinlan	Dean of USC Libraries
Laura LaCorte	Associate Senior Vice President, Compliance	Kristina E.Raspe	Associate Senior Vice President for Real Estate and Asset Management
Janis McEldowney	Assoc. Senior Vice President, Administrative Operations	Steurbaut Margo	Associate Senior Vice President and Budget Director
Ruth Wernig	University Treasurer		

Please email Brenda regarding which of the honorary board member you would like to host/facilitate the table during the luncheon. Brenda can provide you with a list of the honorary member contact for Bio's, pre-questions etc...

Bryn Mawr College upcoming applicants. Because of the increase in popularity to this Linda asked for help in getting together the committee/ WIM members/Brin-Mar past attendees. If anyone one has any additional idea's on how to market/get the work out please contact her. Starting the month of November is when the publication will be sent out to potential candidates.

Programs:

Met with the Radisson Hotel and they are able to accommodate all of the luncheon dates. However, they did not set a price, but can always accommodate us with the same banquet room. We have a confirmed speaker, Rachel Levy, from personnel services who is the Compensation Analyst for USC.

Linda and another board member will get together to speak about the Bryn Mawr Panel format and also looking into contacting past Bryn Mawr attendees and asking them on how the institute has shaped their careers. This is still open and in the midst of changes. Will keep board members up-to-date.

Professional Development:

Donna distributed a Professional Development Proposal composed by Donna and Char. In consideration of the various stake holders and membership focus group results Donna and Char developed the following discussion:

Movable Brown Bag Sessions- Primary Purpose- Informational and Networking

Professional Development- Primary Purpose- Information and Skill Building.

Also, the notion of a Mentoring list that is available to WIM member's website.

Membership:

Nicole updated the board with a total of membership: Currently 51 members have paid dues. We have 23 Honorary members, totaling a membership of 74. All is viewable on the WIM online directory.

Treasure Report

No new changes.

New Business

Thanked Carol for putting WIM on the Student Affairs Presentation. It was a good outcome and exposure to WIM.

Next WIM Board Meeting 9/12/ 2008