

***USC Women in Management
November Board Meeting
Friday, November 14, 2008***

Present: Brenda DeLong, Linda Rock, Nicole Kerns, Carol Schmitz, Kerry Etheridge, Donna Buchanan

Absent: Glenda Franco, Carol Gray, Ivonne Romo, Mary Wilson, Tracy Kerr, Char Ryan, Anna Chhabria, Kim West, Sara Tompson, Juliana Huehn-Johnson

President's Report

Thank yous sent to all Honorary Members present at the October event and the Bryn Mawr panel participants from the event on November 11.

Vice President –

Linda Rock reported HERS Institute information was mailed (paper and email) to 80+ Deans, officials, etc. along with an emailing to the WIM listserv including Honorary Members and members. Linda also mentioned the timing was perfect given the recent Chronicle article. The deadline for applications is January 5, 2009 with applications already being requested along with clarification regarding eligibility criteria.

Treasurer's Report

Treasurer's Report not provided.

Brenda DeLong proposed new RSVP capability. A reservation form would be added to the WIM web site, accessible by guests and a click away as a link in our announcements. Members and guests would register electronically and receive an acknowledgement with information about payment. The Co-Treasurers would have administrative access to login and pull down the spreadsheet/report of RSVPs. They may log-in as often as determined necessary, control when the event is closed and would have 24 months retained (eventually) with each new month replacing what would become the 25th month. Development for both components is \$300 each for a total of \$600.

After the RSVP capability is launched payment methods, i.e., credit card, may become an enhancement.

Program

Kerry Etheridge reported conflicts with the December Networking Reception planned for the afternoon of December 10. A new date will be selected. The venue will be a late afternoon social, "speed" networking kind of event. The board is entertaining the idea of not charging for this event in lieu of the funds saved by going green with centerpieces over the last year.

The Program Co-chairs will also confirm the March SVP Luncheon on the calendars of university officials. It is likely to shift to Wednesday, March 18, with the 17th of March conflicting with a major ITS event scheduled for Davidson Conference Center.

Professional Development: Moveable Feasts

Donna Buchanan reported two events will be scheduled next year including a January event represented by Student Affairs to cover “Understanding Today’s USC Students”. A presentation about the university’s master plan will shift to Programs in the spring while the Professional Development Chairs work on another event related to mentoring and career development for late spring 09.

Membership

Nicole Kerns reported WIM now has 116 members including the Honorary Members. Nicole also presented sample cards to replace the WIM application now that on –on-line experience is encouraged. The group preferred the bookmark over the other sample sizes. Kerry Etheridge recommended Nicole look at Paperdirect.com for pricing.

Brenda reported that Ivonne Romo shared (earlier in the month via email) that Suellen Martensson had obtained free new pins and name tags. Nicole will follow up with Ivonne and have the supplies delivered to her office.

Public Relations

No report provided

Scholarship –

No report provided

Historian

No report provided.