

EDMONDSON SUMMER FELLOWSHIP PROGRAM FREQUENTLY ASKED QUESTIONS

Q WHAT ARE THE DATES OF THE FELLOWSHIP?

A The official dates of the program are July 1 through August 31. Orientation is usually the last week in June. We are flexible. Some students want to start earlier and leave earlier. As long as the faculty advisor fills out and turns into the program office, the "Laboratory Safety Training" form, students may start prior to orientation. However, attendance at orientation is still mandatory.

Q WHAT ARE THE HOURS I'M EXPECTED TO WORK?

A You are to arrange your work hours with the faculty member you have been assigned to. You report first to your faculty advisor and second to the program office.

Q MAY I TAKE TIME OFF FOR VACATION?

A When you make your first contact with your faculty advisor let him/her know that a family vacation is planned during your fellowship. Sometimes the project you may be given will depend on your attendance. If you are going to be out for any length of time, you also need to inform our program office.

Q MAY I COME BACK DURING THE SCHOOL YEAR TO WORK ON A PROJECT WITH MY FACULTY ADVISOR?

A The Edmondson Summer Fellowship officially ends August 31. If you come back to work with your advisor, you need to register with our departmental office as a volunteer. Talk to Linda Tedlock in the program office for more details.

Q HOW MUCH IS THE STIPEND?

A The stipend range is between \$300 - \$500. Dr. Edmondson endowed money for this program to the University. We receive interest from that money. Thus, the amount we receive varies with interest rates. The amount you receive will also depend on your attendance and performance. Your faculty advisor will be asked to evaluate you. You will also be required to give a short (10 min) presentation of what you did during your fellowship. You will receive your check in August. If you leave before checks are distributed, your check will be mailed to you.

Q PARKING?

A You may purchase a parking permit for the time you are here from the parking office. The parking office will also give you car pool information or you may purchase transit tickets for bus or metrolink. The parking office is located in the Keith Administration Building (KAM 120), phone 323-442-1201. If you start early in the day, you may be able to find street parking. Note, there is no street parking near the Edmondson Building.

Q IS HOUSING AVAILABLE?

A Yes, housing is available at Seaver Student Residence Hall on the Health Sciences Campus during the summer months for our students. Room rates vary from year to year. Contact Donna Boettcher at the residence hall office at 323-442-1576 for current rates.

Q WHAT DO I DO IF I HAVE AN ACCIDENT IN THE LAB OR EVEN WALKING ON CAMPUS?

A First, report any accident to your faculty advisor or lab supervisor. They will have all the forms that need to be filled out and will make any emergency calls. **DO NOT GO HOME AND THINK ABOUT IT AND REPORT IT THE NEXT DAY.** If no one is available in your assigned area, call Linda Tedlock in the program office at 323-442-2920 or call the Pathology Office at 323-442-1179. If you need medical attention, you will need to take the *Report of Injury Form* to the Ambulatory Health Care Center located on the first floor of the Doheny building. Be sure to keep a copy of this form and send a copy to Linda Tedlock in the program office.