
SERVICES RATE CARD

as of October 16, 2009

Flora L. Thornton
School of Music

Music Operations Division

ALFRED NEWMAN RECITAL HALL (& HERKLOTZ COURTYARD)

280-Seat Recital Hall

Rental Rate: \$1,000 minimum

The \$1,000 rate **includes:**

- A 4-hour block of time in Newman Hall & Herklotz Courtyard
- One Stage Manager
- Use of 2 regularly maintained Steinway Concert Grand Pianos (model D)
- Use of Rutkowski Harpsichord
- Use of Newman Hall Green Room and backstage area
- Use of music chairs, music stands and conductor's platform
- \$200 Flat Administrative Fee

The rate of \$1,000 **does not include:**

- Each additional hour in Newman Hall (includes 1 Stage Manager) \$200/hour
- House Management - Minimum Package (1 House Manager and 2 Ushers) \$85/hour
- Each additional Usher (if available) \$16/hour
- Additional Stage Hand (3 hr. min.) \$16/hour
- Additional Piano Tuning \$100/tuning
- Rehearsal Time associated with an event (includes 1 Stage Manager) \$85/hour

Additional notes:

- Proper staffing is at the discretion of Thornton Production management
- Set-up and Tear-down time minimums: 1 hour before doors open; 1/2 hour after end of event
- Certificate of Insurance Required
- Recording Engineer references available
- Limited sound and video equipment available, may require additional staffing
- No stage sets, dancing, or theatrical lighting



JEANETTE MACDONALD RECITAL HALL

90-Seat Recital Hall

Rental Rate: \$500 minimum

The \$500 rate **includes:**

- A 4-hour block of time in MacDonald Recital Hall
- Use of 2 Steinway Concert Grand Pianos (model D)
- Use of a Steinway Rehearsal Piano (model L) (located in the house)
- Use of MacDonald Recital Hall backstage area
- Use of music chairs and music stands
- One Stage Manager
- Addl staffing is unavailable unless required by Production Mgmt
- \$100 Flat Administrative Fee

Additional notes:

- Each **additional hour** \$100 (includes one Stage Manager)
- No Sound or Video equipment available, contact USC Instructional Media Services (IMS) (213) 740-1010
- Use of the resident harpsichord at the sole discretion of the Harpsichord Dept.
- No stage sets, dancing, or theatrical lighting



SIMON RAMO RECITAL HALL

90-Seat Auditorium

Rental Rate: \$500 minimum

The \$500 rate **includes:**

- A 4-hour block of time in Simon Ramo Recital Hall
- Use of a Steinway Concert Grand Piano (model D)
- Use of Green Room, if available
- Use of music chairs and music stands
- One Stage Manager
- Addl staffing is unavailable unless required by Production Mgmt
- \$100 Flat Administrative Fee

Additional notes:

- Each **additional hour** \$100 (includes one Stage Manager)
- Sound and Video installation includes DVD, CD, Aux input (including computer), and plasma screen.
- Use of resident percussion at the sole discretion of the Percussion Dept.
- No stage sets, dancing, or theatrical lighting



ORCHESTRAL REHEARSAL HALL (MUS-105)

1,675 Sq. Ft. Hall

Rental Rate: \$250 minimum

Additional notes:

- Each **additional hour** beyond first 4 hours, \$50/hr
- No guarantee of space condition
- No staffing available
- \$50 Flat Administrative Fee included in \$250 minimum

CLASSROOMS OR PRACTICE ROOMS

Based on Availability

Rental Rate: \$125 minimum

- Each **additional hour** beyond first 4 hours, \$25/hr
- No guarantee of space condition
- No staffing available
- \$25 Flat Administrative Fee included in \$125 minimum

ADDITIONAL SERVICES

Requires at least 1-week advanced notice.

▪ Student Production Assistants	\$16/hr
▪ 6' Folding Tables	\$7.50/ea
▪ University 8' Folding Tables	\$10/ea
▪ University Plastic Folding Chair	\$1.50/ea
▪ Additional Music Stands per day (no transport)	\$1.50/ea
▪ Sound Baffle Stands per day (no transport)	\$2.00/ea
▪ White University Stanchions	\$7.50/ea
▪ Stand Lights (+ Electrical Cords) per day	\$2.50/ea
▪ Easels	\$7.50/ea
▪ Barricades	\$15/ea
▪ Trash Cans	\$7.50/ea
▪ Walkie Rental (set of 8)	\$150/day
▪ Choral Risers - 4 piece set (includes set-up and tear-down)	\$350
▪ Choral Risers - 8 piece set (includes set-up and tear-down)	\$700
▪ Orchestral Risers - 4 piece set (2 levels) (includes set-up and tear-down)	\$350

THORNTON SERVICES FEE

Additional 12.5% of All Expenses

OPERATIONAL HOURS

The Thornton School of Music's **building hours** (from September to May) are:

- 8:00 AM to 11:00 PM, Monday through Friday
- 10:00 AM to 6:00 PM, Saturday and Sunday

Additional time required in any area of The Thornton School of Music beyond these operational hours will be billed at **\$100/hour (in addition to all other applicable fees)**. Please note that Summer and Holiday hours vary.