

Student Recital Program Guidelines

Students are responsible for providing their own recital programs. While any format is acceptable, we recommend checking with your instructor for any specific department requirements. There are two formats recommended for student recitals, which are easily created in any word processing program.

Sample Format 1

Use a minimum of two sheets of letter-sized paper, stapled together. Include program notes and translations on additional pages.

<p>University of Southern California Flora L. Thornton School of Music presents</p> <p>Robert Jones Clarinet</p> <p>Alicia Smead Piano</p> <p>Friday, November 17, 2002 8:00 p.m. Alfred Newman Recital Hall</p> <p><i>In partial fulfillment of the bachelor of music degree with a major in performance.</i></p>	<p>Program</p> <p>Sonata No. 3 in D Major, Op. 39 Gustave Schmeider (1814-1867)</p> <p>Suite for Clarinet and Piano Frank LeMontaine (1872-1941)</p> <p><i>Intermission</i></p> <p>Everyman March, Op. 24 Aaron Major (1894-1976)</p> <p>Les Troyens Hector Berlioz (1803-1869)</p>
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Sample Format 2

The second option is similar to the programs used for our ensemble concerts. It uses letter-sized paper folded in half. For a simple program with minimal program notes or translations, it is quite simple to put together. For longer programs, it is more complicated, but possible.

In any word processing program, create a two page document with a table that fills each page, each with two columns and one row. On page one, enter your cover page in the right hand column. For the most basic program, enter your program information in the right hand column of page 2.

continued

Sample Format 2

page one (outside)

	<p>University of Southern California Flora L. Thornton School of Music presents</p> <p>Robert Jones Clarinet</p> <p>Alicia Smead Piano</p> <p>Friday, November 17, 2002 8:00 p.m. Alfred Newman Recital Hall</p> <p><i>In partial fulfillment of the bachelor of music degree with a major in performance.</i></p>
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back cover

front cover

page two (inside)

	<p>Program</p> <p>Sonata No. 3 in D Major, Op. 39 Gustave Schmeider <i>(1814-1867)</i></p> <p>Suite for Clarinet and Piano Frank LeMontaine <i>(1872-1941)</i></p> <p><i>Intermission</i></p> <p>Everyman March, Op. 24 Aaron Major <i>(1894-1976)</i></p> <p>Les Troyens Hector Berlioz <i>(1803-1869)</i></p>
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inside left

inside right

USC Logo

If you would like to include the USC logo, you may do so, but there is a strict set of guidelines that must be followed. Visit www.usc.edu/identity to download the logo in a variety of formats (click on "get art for print"), and learn how to use it correctly (click on "artwork, color, and type guidelines" then select "academic usage" for most of the information you will require).