

Bay Area Ross Program in Real Estate

*The USC Ross Program in Real Estate
Sponsored by the Bay Area Council*

Fall 2009 Admission Application

Thank you for your interest in the Bay Area Ross Program in Real Estate, sponsored by the Bay Area Council. In order to be considered for admission, this application must be submitted along with the requested documents. **Applications are due by September 30th, 2009.**

Application Checklist:

The following items are required in order to complete the application process:

- Application for Admission
- Current resume
- Personal statement
- Real Estate Project Summary
- Two letters of recommendation

On request: The Bay Area Council and local real estate professionals are available to provide assistance and guidance in completing the application. For more information, please contact szengel@bayareacouncil.org

The application is not considered complete until all of the required documents have been received. Incomplete applications will not be evaluated. Applicants are asked to submit all of the required documents in one package to ensure receipt of a complete file.

Admission status to the Bay Area Ross Program in Real Estate is valid for the fall 2009 Session only. Deferment of admission is not possible. Applicants who would like to be considered for a subsequent session must re-apply. Application materials are kept on file for one year.

Program Fee:

The fee for the Bay Area Ross Program in Real Estate is **\$5,500.00**. This will cover registration fees, course materials, all meals, and special evening events.

Application Deadline:

Completed application packets must be received by September 30th, 2009.

Submitting the Application:

Applications may be submitted via U.S. Mail, FedEx, UPS, or any other delivery service. **Faxed applications will NOT be accepted.** Complete application packets should be sent to the Bay Area Ross Program at the following address:

Attn: Bay Area Ross Program in Real Estate
Bay Area Council
201 California St, Suite 1450
San Francisco, California 94111

Contact: Scott Zengel at (415) 946-8716 or szengel@bayareacouncil.org .

Instructions for Completion:

Please complete the information requested on the following pages. If you are typing your answers onto a different document, please re-type the question along with your response.

Contact Information:

Name: _____

Social Security Number: _____

Date of Birth: _____

Gender: _____

Ethnicity (optional): _____

Employment Contact Information:

Position/Title: _____

Company: _____

Street: _____

City/State/Zip: _____

Email: _____

Phone: _____

Fax: _____

Home Contact Information:

Street: _____

City/State/Zip: _____

Email: _____

Phone: _____

Mobile: _____

Preferred Means of Contact:

I prefer that postal mailings be sent to me at: work home
I prefer that emails be sent to me at: work home

Name: _____

Educational History:

Please list the previous colleges and universities you have attended in chronological order, beginning with the first college or university you attended.

College/University 1

College/University Name: _____

City/State/Country: _____

From: Month/Year: _____ To: Month/Year: _____

Graduation Date or Expected Graduation Date: _____

Degree Received: _____ Major: _____

College/University 2

College/University Name: _____

City/State/Country: _____

From: Month/Year: _____ To: Month/Year: _____

Graduation Date or Expected Graduation Date: _____

Degree Received: _____ Major: _____

College/University 3

College/University Name: _____

City/State/Country: _____

From: Month/Year: _____ To: Month/Year: _____

Graduation Date or Expected Graduation Date: _____

Degree Received: _____ Major: _____

College/University 4

College/University Name: _____

City/State/Country: _____

From: Month/Year: _____ To: Month/Year: _____

Graduation Date or Expected Graduation Date: _____

Degree Received: _____ Major: _____

Name: _____

Work Experience:

Attach a current resume summarizing your employment history.

Personal Statement:

Submit a statement of purpose that details the following (each section should be no more than 250 words in length):

1. Your interest in real estate development in distressed communities
2. How the Bay Area Ross Program in Real Estate will help you accomplish your goals
3. Experience you have had related to urban revitalization or community development activities
4. Describe any entrepreneurial endeavors you have undertaken

Optional: Include any additional information about your background that will assist the committee in reviewing your application.

Please address your experiences with (1 = no experience, 5 = very proficient):

Financial Calculator: 1 2 3 4 5

Spreadsheet Skills: 1 2 3 4 5

Real Estate Project Summary:

List a sampling of the real estate projects that you have been involved with as a principal, consultant, or representative of a public agency. Include the following information:

- Product Type
- Size (square footage or number of units)
- Date of completion
- Location
- Your Role

Letters of Reference:

Submit two letters of reference. The letters should address your accomplishments and ability to succeed in the Bay Area Ross Program in Real Estate sponsored by the Bay Area Council. Each letter should be submitted in a sealed enveloped, signed across the seal by the individual providing the reference letter. (Faxed or email references will not be accepted.)

Reference 1

Name: _____

Title: _____

Company: _____

Phone: _____

Reference 2

Name: _____

Title: _____

Company: _____

Phone: _____

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Fall 2009 Scholarship Application

Thank you for your interest in the Bay Area Ross Program in Real Estate. In order to be considered for a scholarship, **this application must be submitted with your admissions application along with the required supplemental documents.**

Scholarship Application Checklist:

The following items are required in order to complete the scholarship application process:

- Scholarship Application
- Documentation of current income
- Last two pay stubs (if you are an employee)
- Year to date profit and loss statement (if you are self-employed)
- Completed U.S. tax returns for the last two years
- Financial Need Statement

The application is not considered complete until all of the required documents have been received. Incomplete applications will not be evaluated. Applicants should submit all of the required documents in one package.

Submitting the Scholarship Application:

Applications may be submitted via U.S. Mail, FedEx, UPS, or any other delivery service. **Faxed applications will NOT be accepted.** Scholarship applications should be sent (along with the Application for Admission) to the Bay Area Ross Program at the following address:

Attn: Bay Area Ross Program in Real Estate
Bay Area Council
201 California St, Suite 1450
San Francisco, California 94111

Application Deadline:

Completed application packets must be received by September 30th, 2009.

Instructions for Completion:

Please complete the information requested on the following pages. If you are typing your answers onto a different document, please re-type the question along with your response. If you would like to type your answers directly onto this form, you may download this application from the program website at www.bayarearossprogram.org

Contact Information:

Name: _____

Company sponsored:

Yes No Possibly*

Please explain: _____

Current Income:

Summarize your income. If you are an employee, list the income from your last two pay periods and attach copies of your last two pay stubs. If you are self-employed, list the income from the last two quarters and attach a year-to-date profit and loss statement.

| Pay Period/Quarter | Gross Income | Net Income |
|--------------------|--------------|------------|
| | | |
| | | |

Summary of Tax Returns:

Attach your U.S. Tax Returns from the previous two years. Summarize the information from these tax returns in the table below:

| Tax Year | Filing Status | Number of Dependents | Total Income | Adjusted Gross Income | Taxable Income |
|----------|---------------|----------------------|--------------|-----------------------|----------------|
| | | | | | |
| | | | | | |

Financial Need Statement:

Write a statement explaining how a scholarship would help you further your real estate development goals. Include any other information that is relevant to your application for this scholarship. As scholarship funds are limited, applicants are encouraged to make requests for the amount of money that is actually needed (this section should be no more than 250 words in length):