



Doctoral Programs
GENERAL PETITION FORM

Instructions: Students must be admitted into the doctoral program before a petition can be processed. For a Substitution of requirement, submit a syllabus and USC unofficial transcript or official transfer credit summary. Transfer of credits require listing institution, semester/year, course title, units and the official graduate credit summary. (Ph.D. students use Graduate School general petition.) Re-admission requests must be accompanied by a time line plan for completion and statement of support from chair. For a leave of absence, indicate semester(s) and year. (Ph.D. students must use a general petition from the Graduate School.) Requests for restoration of old units and extension to complete degree (beyond ten years) must be made on a Graduate School general petition. A separate letter outlining reasons for request may be attached if the space provided below is inadequate.

Name: Last First MI Date:

USC ID No. / SS No.: Degree Obj. : Ph.D. PLNG PUAD D.P.A. D.P.D.S

Address: Apt # Day Phone: Area Code

City State Zip Code Email:

Request:

Reason:

[Empty lines for additional information]

Student's Signature Date

Comments: [Large text area for comments]
Date Guidance/Dissertation Committee Chairperson Recommended Not Recommended
Date Director Approved Denied
Date Dean Approved Denied