

NAME: First MI Last (print)

Expected Date of Graduation

STREET/APT #

MAJOR/TRACK

CITY STATE ZIP CODE

STUDENT ID NUMBER

() DAY PHONE

EMAIL

- NOTE:
1. COURSE REQUIREMENT SUBSTITUTION request must be accompanied by a copy of course outline/syllabus and a textbook table of contents or letter from instructor, which lists specific topics covered. *
 2. SEMESTER PROGRAM SUBSTITUTION request must be accompanied by a letter from your employer or coach verifying employment or student athletic commitment (indicating practice and travel schedule).
 3. INTERNSHIP WAIVER request must be accompanied by a copy of your personal resume and letter verifying employment, duties and number of hours, if applicable (**MUST BE SUBMITTED 2 SEMESTERS PRIOR TO GRADUATION TERM**).

REQUEST: _____

REASON: _____

Supplementary materials attached.
(See above notes.)

Student's signature Date

_____ GRANTED _____ DENIED	_____ Degree Director's Signature	_____ Date
_____ GRANTED _____ DENIED	_____ Supporting Signature	_____ Date
CONDITIONS: _____		

* For PLDV, PMPL or PPMT's Quantitative, Pre-Major and Major requirements only.